

School Performance Fact Sheet
2015 & 2016 Calendar Years
Clerical Specialist (1590 Hours/39 Weeks)

Completion Rates

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2015	2	2	1	50%
2016	3	3	3	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2015	2	1	1	1	100%
2016	3	3	3	3	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students are entitled to a list of the job classification considered to be in the field of this educational program. To obtain this list you may go to www.mtistockton.com and go to additional information and click the CIP code for the Clerical Specialist program.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduated Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2015	0	1	1
2016	0	3	3

Student's Initials: _____ Date: _____

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduated Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2015	1	0	1
2016	3	0	3

Self Employed/ Freelance Position

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2015	0	0
2016	0	0

Institutional Employment

Calendar Year	Graduated Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2015	0	0
2016	0	0

Student's Initials: _____ Date: _____

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License Examination Passage Rates

Calendar Year	Number of Gradates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2015	0	0	0	0	0
2016	0	0	0	0	0

This program does not require licensure examination or passage.

Student's Initials: _____ Date: _____

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MTI Business College of Stockton
 6006 N. El Dorado Stockton, CA 95207
 Phone (209) 957-3030 Fax (209) 474-8705
www.mtistockton.com

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Salary and Wage Information

Annual Salary and Wages reported for graduates employed in the field

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,000 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	\$40,001 to \$45,000	No Salary Information Reported
2015	1	1	0	1	0	0	0
2016	3	3	0	1	2	0	0

Students are entitled to a list of the objective source of information used to substantiate the salary disclosure. To obtain this list you may go to www.mtistockton.com and go to additional information and click the CIP code for the Clerical Specialist program.

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in 2016: \$13,209.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

Most recent three Year cohort default rate, as reported by the United States Department of Education.	The percentage of enrolled students in 2016 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2016 graduates who took out federal student loans at this institution.	The percentage of graduates in 2016 who took out federal student loans to pay for this program.
0.7	98%	\$7,032	96%

The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education

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This fact sheet is filed with the Bureau of Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries; this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education: 2535 Capitol Oaks Drive, Suite 400, West Sacramento, CA 95833, www.bppe.ca.gov, Phone: (888) 370-7589 or (916) 431-6959, Fax: (916) 263-1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

School Official

Date

Date

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DEFINITIONS

- “Number of Students Who Began the Program” means the number of students who began the program who are scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students who leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable education program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completes a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by the graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Notice of Cancellation

(Date)

You may cancel this contract for school, without any penalty or obligation by the date stated below.

If you cancel, any payment you have made, and any negotiable instrument signed by you shall be returned to you within 10 days following the school's receipt of your cancellation notice.

But, if the school gave you any equipment, you must return the equipment within 10 days of the date you signed a cancellation notice. If you do not return the equipment within this 10-day period, the school may keep an amount out of what you paid that equals the cost of the equipment. The total amount charged for each item of equipment shall be separately stated. The amount charged for each item of equipment shall not exceed the equipment's fair market value. The school is required to refund any amount over that is provide above, and you may keep the equipment.

To cancel the contract for school, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, or send a telegram to MTI Business College, at 6006 North El Dorado Street, Stockton, California 95207-4349.

NOT LATER THAN

(Date)

I cancel the contract for school.

(Date)

(Student's Signature)

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by just telephoning the school or by not coming to class. If you have any complaints, questions, or problems which you cannot work out with the school, write or call the Bureau of Private Postsecondary Education, P.O. Box 980818, West Sacramento, CA 95798-0818, (916)574-7720 or (888)370-7589.